# BYLAWS OF THE SOCIETY FOR ADVANCED BODY IMAGING 

## Article I

Offices, Corporate Seal

## Section 1.01. Registered Office

The registered office of this corporation (the "Society") located in Minnesota shall be that set forth in the Articles of Incorporation, or in the most recent amendment of the Articles of Incorporation, or in the most recent resolution of the Board of Directors filed with the Secretary of State of Minnesota changing the registered office.

## Section 1.02. Other Offices

The Society may have such other offices, within or without the State of Minnesota, as the Board of Directors shall from time to time determine.

## Section 1.03. Corporate Seal

The Society shall have no corporate seal.

## Article II Members and Meetings of Members.

## Section 2.01. Members

The membership of the Society shall be divided into the following designations: (1) Fellows, (2) Active Members, (3) International Members, (4) Affiliated Members, (5) InTraining Members, (6) Retired Members and (7) Emeritus Fellows.

## Section 2.02 Personal Qualifications

Membership in the Society is a privilege, not a right, and is contingent upon continuing compliance with these bylaws. Members are expected to be of good moral character. Failure to comply with these requirements may serve as a basis for denial or revocation of Society membership.

## Section 2.03 Member Misconduct and Disciplinary Process

When, in relation to initial membership or a request for reinstatement as a member, an issue is raised regarding legal, ethical or professional misconduct, the matter shall be forwarded to the Society's Fellow Nominating Committee for its review and recommendation about qualifications for membership.

The Society's Fellow Nominating Committee may take disciplinary action against a Society Member who, in the Committee's determination, violates the Society's bylaws or membership requirements. Additionally, a member may be disciplined for:

- Professional misconduct resulting in sanctions or restrictions on rights including but not limited to the practice of medicine
- Conviction of any felony

The Committee may impose disciplinary action to include censure, suspension or termination of membership for a time period as the Committee may reasonably determine.

If the matter is referred to the Fellow Nominating Committee, written notice shall be sent to the member in question by registered or certified mail at least thirty (30) calendar days prior to a meeting of the Committee (a) stating the time and place of the meeting, (b) informing the member of the nature of the matter which will be considered, (c) advising that the member may then and there appear in person and/or by legal or other representative and may submit such evidence as the member deems appropriate, and (d) advising the member in question that failure to cooperate reasonably with an ethics investigation is independent grounds for disciplinary action. Arrangements for remote participation (e.g. phone call, videoconference) may be solicited by the member and must be approved by the Fellow Nominating Committee. Following the meeting, the Committee shall notify in writing the President of the Society and the member of its decision.

A member against whom disciplinary action is taken by the Committee may appeal the decision to the Board of Directors by mailing a written notice of appeal to the President within thirty (30) days of the mailing of notice of the adverse decision to the member in question.

Before the Board of Directors shall hear an appeal, it shall, by registered or certified mail, notify the member in question not less than thirty (30) calendar days prior to a meeting of the Board that the member may then and there appear in person and/or by legal or other representative to present such argument as the member deems proper to show that the disciplinary action taken should be reversed.

If a super-majority ( $5 / 7^{\text {th }}$ ) of the Board of Directors determines that the disciplinary action taken against a member is supported by the evidence and is the result of fair procedures, consistent with these bylaws, the Board shall affirm the disciplinary action. Otherwise, the Board shall reverse the disciplinary action and may remand the matter as a whole or in part for further proceedings or may dismiss the matter in whole or in part.

The status of a member during disciplinary proceedings shall be unaltered.

## Section 2.04 Member Designations

## Section 2.04.1 Fellows

 (a) General DescriptionA Fellow is a physician or scientist engaged in the practice, teaching, or research of Advanced Body Imaging such as ultrasound, body computed tomography, magnetic resonance imaging, molecular imaging, hybrid imaging, image reconstruction or interpretation, etc. who has contributed to the advancement of the field. Fellows should be active members (see 2.04.2). Fellows are expected to have a major professional interest in the field of Advanced Body Imaging and to fulfill the following requirements: 1) national or international recognition as a known leader in the field; 2) authorship of multiple well respected, peer-reviewed scientific publications on clinical or research aspects of the field; and 3) have held academic rank at a teaching or research institution or be active in state, local or national radiology societies.

## (b) Requirements for Admission

A physician or scientist meeting criteria stated in 2.04.la may be nominated for Fellowship pursuant to the procedures set forth by the Fellow Nominating Committee. Procedures for nomination and requirements for admission shall be circulated to all Fellows each year at the time of solicitation for new fellow applications. Procedures and requirements are defined in the Policy for Fellowship Admission, which may change, as recommended by the Fellow Nominating Committee and after approval by the Board of Directors. Specific requirements will be based upon the guidelines set forth in section 2.04.1 (a) above.

## (c) Procedures for Admission

Physicians and scientists shall be elected by the Fellows in accordance with the procedures set forth below:
i. The Fellow Nominating Committee (FNC) shall review all applications. Prior to the society's Annual Business Meeting, the FNC shall circulate to all Fellows the names and qualifications of the candidates who meet the minimum requirements, and the FNC will also recommend acceptance or rejection of each application, based on the nominee's qualifications.
ii. The Fellows shall vote for the candidates in accordance with the rules set forth below:
(A). Each Fellow shall vote for the candidates by secret ballot, either at the annual business meeting of the Fellows; or by submitting an absentee ballot, which may be electronic, to the Chair of the Fellow Nominating Committee prior to the business meeting of the Fellows;
(B). The ballot shall set forth each proposed action and shall provide the Fellow to vote "for", "against", or "abstain" for each candidate;
(C). Candidates who receive a simple majority of "for" votes in the combined tally of present and absentee votes AND a simple majority of "for" votes in the tally of votes among those present at the business meeting shall be accorded Fellow membership.

## Members

## Section 2.04.2 Active Members

(a) General Description.

An Active Member is a physician or scientist actively involved in the field of Advanced Body Imaging. Physicians who are board-certified or board-eligible by the American Board of Radiology or the American Osteopathic Board of Radiology (AOBR) are eligible to become Members of the Society. Nonphysician Scientists with a doctoral degree who have finished training and who are engaged in the practice, teaching, or research of Advanced Body Imaging are eligible to become Members of the Society. On request, the membership committee may approve Scientist members who do not have a doctoral degree.

Only members are eligible to present abstracts to the Research and Science Committee or to attend the Scientific Session.
(b) Procedures for Admission

Applicants must submit an application for Membership.

## Section 2.04.3 International Members

## (a) General Description

An International Member meets identical criteria as stated in 2.0.4.2 for Active Members but does not live in the United States. Physicians outside the United States who have their country's equivalent to the ABR or AOBR certification and who are actively involved in the field of Advanced Body Imaging are eligible to become Members of the Society.
(b) Procedures for Admission

Applicants must submit an application for Membership.

## Section 2.04.4 Affiliated Members

(a) General Description

Non-radiologist physicians and practitioners actively involved in the performance, promotion or interpretation of Advanced Body Imaging and related areas are eligible for Affiliated Membership. This designation is intended for technologists/radiographers, radiology department administrators, and other personnel associated with the field of Advanced Body Imaging not included in the categories described elsewhere. Affiliate Members are eligible to submit abstracts to the Research and Science Committee as well as attend the Scientific Session.

## (c) Procedures for Admission

Applicants must submit an application for Membership.

## Section 2.04.5 In-Training Members

(a) General Description

Physicians currently enrolled in an accredited diagnostic or interventional radiology residency program, an accredited radiation oncology residency program, a fellowship training program following the aforementioned, students enrolled in an accredited medical school, or PhD students or postdoctoral fellows (scientists) with interest in Advanced Body Imaging are eligible for In-Training Membership. The Board of Directors shall extend In-Training-Members special consideration in the matter of dues and fees. InTraining Members are eligible and encouraged to submit abstracts to the Research and Science Committee as well as attend the Scientific Session.

## (b) Procedures for Admission

Applicants must submit an application for In-Training Membership, which shall include a verification of enrollment in an approved training program. An

In-Training Member who has completed an approved program will be offered membership in the society subject to requirements in 2.04.02.

## Section 2.04.6 Retired Members

## (a) General Description

Physician or scientist members who are no longer active in the practice of medicine or science may be designated as a Retired Member and shall be exempt from paying dues. Retired members shall not have the right to vote or hold office, but they may serve on standing and ad hoc committees.

## (b) Procedures for Change in Status.

At the written request of a member to the Membership Committee, a member no longer active in the practice of Advanced Body Imaging may be designated as a Retired Member.

## Section 2.04.7 Emeritus Fellow

(a) General Description

Physicians or scientists who (1) have been Fellows in the Society for at least ten years; (2) previously actively participated in the mission of the Society as an officer or committee member, or regularly contributed to Society postgraduate courses; and (3) made substantial contributions to the field of Advanced Body Imaging are eligible for Emeritus Fellowship in the Society.

## (b) Procedure for Change in Status

Emeritus Fellowship is conferred by the Board of Directors on Fellows at the recommendation of the Fellow Nominating Committee.

## (c) Rights and Duties

Emeritus Fellows shall be exempt from the payment of dues, beginning in the year in which the individual attains Emeritus Fellowship status. Emeritus Fellows shall not have the right to vote or hold office, but they may serve on standing and ad hoc committees.

## Section 2.05. Dues

The dues for each fiscal year shall be determined by the Board of Directors prior to the beginning of the fiscal year. Changes to the dues shall be approved by a simple majority of the Members attending the annual Members business meeting immediately preceding the fiscal year in which such dues are payable. The dues shall be payable on receipt of the statement. Any member whose dues are 90 days in arrears shall be so notified by the Treasurer or treasurer's designee. A member whose dues are in arrears at the time of the annual Member business meeting shall be given the opportunity to pay dues at the meeting or will cease to be a member, except in cases of extenuating circumstances as determined by the Membership Committee.

## Section 2.06. Property

No member shall have any right, title, or interest in or to the property of the Society.

## Section 2.07. Annual Meetings

There shall be the following annual meetings of the members: (i) scientific meeting, and (ii) business meeting. A postgraduate teaching course may be associated with any of the foregoing meetings. Online ad hoc educational content may take place at the discretion of the Board of Directors. The Members business meeting is open to all members. However, only Fellow Members may attend the meeting during the discussion and election of new Fellow Members.

## Section 2.08 Special Meetings

A special meeting of the Fellow Members for any purpose or purposes, unless otherwise prescribed by statute, may be called at any time by the President, the Board of Directors, or by the Fellow Members if the lesser of (i) 50 Fellow Members, or (ii) ten percent of the Fellow Members, sign, date, and deliver to the President or Secretaryone or more written requests for the special meeting describing the purpose for which such special meeting is to be held. Attendance at the special meetings of the Fellow Members shall be restricted to the Fellow Members of the Society and up to two elected Members.

## Section 2.09 Place of Special Meetings

Each special meeting of the Fellow Members of the Society shall be held at any place designated by the Board of Directors.

## Section 2.10 Notice of Meetings

The Secretary shall deliver by mail, personally, by telephone, or by e-mail a notice of each annual, ad hoc educational, or special meeting, the time and place where it is to be held, and, in the case of a special meeting, the purpose of such special meeting, to each member of record, at their physical or e-mail address as it appears on the membership record of the Society, or if no such address appears, at their last known place of business, at least five days prior to such meeting.

## Section 2.11 Voting

At each business meeting or special meeting of the Fellow Members of the Society, each member of the Society, unless otherwise set forth in these Bylaws, shall be entitled to one vote on each matter to be voted upon at the meeting. At all meetings of the members, all matters (except in special cases where other provision may be made by statute, by the Articles of Incorporation of the Society, or, by these Bylaws) shall be decided by a simple majority of votes cast by the members present at the meeting provided that a quorum is present. Except as otherwise provided in these Bylaws, the vote on any question need not be by ballot, unless requested by a member present at the meeting. Except as otherwise provided by these Bylaws, members are not authorized to vote by proxy.

## Section 2.12 Quorum

Except where otherwise required by statute, one-tenth of the total number of members of each class permitted to attend such meeting, present in person (or by proxy pursuant to Section 2.04(c)), but not less than two, shall constitute a quorum for the transaction of business within committee and Board of Director meetings.

However, twenty percent of Fellow Members permitted to attend an annual or special meeting, present in person, shall constitute a quorum for the transaction of business at that meeting, but no less than 15. In the absence of a quorum, a majority of the members present, or any officer entitled to preside or act as Secretary at such meeting, shall have the power to adjourn the meeting until the requisite number of members shall be present.

## Article III Board of Directors

## Section 3.01. General Powers

The property, affairs, and business of the Society shall be managed by the Board of Directors.

## Section 3.02. Number, Qualifications, and Term of Office

The Board of Directors shall consist of the Officers (President, President-Elect, Vice President, Secretary, Treasurer, Chief Membership Officer, Immediate Past President), one director from the board of the affiliated journal of the society, and two Member-at-Large positions.

Officers shall serve for one (1) year during the term of their office, except for the Treasurer, Secretary, and Chief Membership Officer, who shall each serve a three (3)year term. Unless the President and the remainder of the board object, and if the board member remains in good standing with the society, the most senior member among the Secretary, Treasurer or Chief Membership Officer becomes, in succession, vice-president, president-elect and then president.

Each officer has equal voting powers as to decisions brought to or otherwise decided by the board of directors. Directors, Members-at-Large, and the designated member of the journal's editorial board are non-voting positions.

## Section 3.03 Board Nominations

Any Society Fellow may nominate another Fellow for a position on the Board of Directors. Nominations shall be submitted in writing to the President in care of SABI staff at least 60 days prior to the annual business meeting. The President shall present a list of qualified individuals to the Board for consideration and selection of one (1) individual to fill the Board position. The recommendation for the new Board member shall be presented at the annual meeting and the appointment will require a vote of endorsement by a simple majority of the members present.

## Section 3.04. Medical Executive Director

The position of Medical Executive Director (MED) may be created or terminated by action of the Board of Directors. The purpose of the MED is to assist and support the Board of Directors and officers of the Society as the Board solely determines. The term of office and compensation for the MED shall be determined solely by the Board of Directors, which may choose to delegate certain authority to the MED to conduct affairs of the Society with its approval.

## Section 3.05. Members-at-large and Additional Directors

Members-at-large and Additional Directors shall assist and support the Board of Directors and officers of the society as the Board solely determines. Members-at-large and any Additional Directors are appointed by the Vice President after nominations from the Board of Directors. They do not have voting powers as to decisions brought to or otherwise decided by the Board of Directors.
(a) Members-at-large may be as many as one (1) active member and one (1) fellow member, each serving on the Board of Directors for a period of two (2) years, presuming they remain in good standing with the Society. Whenever possible, the 2 -year terms of the Members-at-large should be staggered. Members-at-large may be removed by the President at any time with approval by tsimple majority of the voting board members.
(b) There may be one Additional Director from a board of any journals that have a formal written affiliation with the society. They should be nominated by the journal editor but require approval by the voting members of the board of directors and must be a member of the society in good standing. The term of this Director is for one year, with annual appointment by the President for a term of no more than five (5) consecutive years.

## Section 3.06. Organization

At each meeting of the Board of Directors, the President-or, in their absence, the President-Elect-shall preside. The Secretary-or, in their absence, the Vice President-shall act as secretary of the meeting.

## Section 3.07. Resignation

Any Director may resign at any time by giving written notice to the President or Secretary. The resignation of any Director shall take effect at the time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

## Section 3.08. Vacancies

Any vacancy in the Board of Directors caused by death, resignation, disqualification, removal, or any other cause, shall be filled in the same manner as removal of officers as set forth in Section 3.09.

Vacancies on committees due to resignation or removal for nonpayment of dues shall be filled by appointment by the President with input from the Committee Chair and/or affiliated Board Member. This appointment shall be for the remainder of the term being filled. The individual filling the vacancy can be appointed for additional terms after fulfilling the term of the initial member, as per committee standard operating procedures.

If the vacancy is on the Board, the President—or, if the President position is open, the President elect-shall appoint an individual to fill the vacancy with the agreement of the majority of the remaining board members. If the vacant Board position carries a

3-year term (i.e., Secretary, Treasurer, Chief Membership Officer), it will be filled by the President with approval of the majority of Board members. The individual filling the vacancy can be appointed for additional terms after fulfilling the term of the initial member upon majority vote at the annual Fellows meeting. If the vacant Board position is a 1-year position (i.e., President, President-Elect, Vice-President, Immediate Past President), the rotation cycle will be implemented to the level of the open position and the open 3-year position will be filled by the President with the approval of a simple majority of board members. The exception is Immediate Past President, which may be filled by another Past President rather than instituting a new rotation upon majority vote of the Board. After instituting the rotation, all new positions may remain in place for only 1 additional cycle upon supermajority vote of the Board (5/7) and vote at the annual Fellows meeting.

## Section 3.09. Removal of Officers

Any officer may be removed, with or without cause, by a vote of more than threefourths of the Fellow Members voting at a meeting called for such purpose. This purpose shall be stated in the required pre-meeting notice given at least 30 days prior. The officer in question shall have the opportunity to present to the Fellows in attendance at the meeting.

## Section 3.10. Place of Meetings

The Board of Directors may hold its meetings within or outside the State of Minnesota at its discretion.

## Section 3.11. Annual Meeting

The annual meeting of the Board of Directors shall be held prior to the annual Fellow Members business meeting. The annual meeting of the Board of Directors is open to directors and committee chairs invited by the Board of Directors. Notice of the annual Fellow Members business meeting in accordance with Section 2.10 shall constitute notice of the annual meeting of the Board of Directors.

## Section 3.12. Other Meetings

The Board of Directors shall hold such other meetings from time to time, when necessary, at such time and place, as the Board of Directors may determine, by resolution adopted by a simple majority of the Board of Directors. Notice of such other meetings need not be given. Meetings may be held in person, by video or teleconference call, or other electronic means as the laws of the state of Minnesota permit. The Board of Directors may vote on resolutions by e-mail or other electronic means as the Board of Directors may determine. All matters that are determined by electronic means and not in person (except in special cases where other provision may be made by statute, by the Articles of Incorporation of the Society, or, by these Bylaws) shall be decided by a simple majority vote of the Board of Directors.

## Section 3.13. Quorum and Manner of Acting

Except as otherwise provided by statute or by these Bylaws, a simple majority of the Board of Directors that must include the President and President-Elect shall be required to constitute a quorum for the transaction of business at any meeting, and the act of a simple majority of the Board of Directors present at any meeting at which
a quorum is present shall be the act of the Board of Directors. In the absence of a quorum, a majority of the Board of Directors present may adjourn any meeting from time to time until a quorum is present. Notice of any adjourned meeting is not required.

## Article IV Committees

## Section 4.01. Standing Committees

The Society shall have the following standing committees: (a) Executive committee formed by the Board of Directors, the members-at-large and additional directors, (b) Research, (c) Program, (d) Membership, (e) Education, (f) Communications, (g) Bylaws, (h) Technology assessment, (i) Corporate and private support, (j) Fellow nominations, (k) Publications, (I) Mentoring, (m) Awards, and (n) Early career committee. Ad hoc committees may be formed as needed.

## Section 4.02. Committee Membership (a) Committee Structure.

Committee members shall be appointed by the President as determined by need and established in policy. Each committee shall have a standard operating procedure (SOP) on file with the society. Individuals may be reappointed for a consecutive term at the request of the President. Vacancies on committees due to resignation or removal for nonpayment of dues shall be filled by appointment by the President with input from the Committee Chair and/or affiliated Board Member. This appointment shall be for the remainder of the term being filled. The individual filling the vacancy can be appointed for additional terms after fulfilling the term of the initial member as per committee standard operating procedure.

## (b) Requirements for Admission.

Appointment to committees is restricted to members in good standing. Failure to pay dues as described in Section 2.08 will result in removal from the committee.

## Section 4.03. Meetings; Quorum; Manner of Acting

Sections 2.12, 3.08 through 3.11 (excluding Section 3.09 ) shall apply to committees and members of committees to the same extent as those sections apply to the Board of directors and directors.

## Article V <br> Officers

## Section 5.01. President

The President shall be the chief executive officer of the Society and shall have general active management of the business of the Society. The President shall, when present, preside at all meetings of the Members and Directors. The President may execute and deliver in the name of the Society any deeds, mortgages, bonds, contracts or other
instruments pertaining to the business of the Society, including, without limitation, any instruments necessary or appropriate to enable the Society to donate income or principal of the Society to or for the account of such organizations, causes, and projects described in the Articles of Incorporation of the Society as the Society was organized to support, and, in general, shall perform all duties usually incident to the office of President. The President shall organize and preside over all scientific and business meetings of the Society. The President shall have such other duties as are prescribed by these Bylaws or as may from time to time be prescribed by the Board of Directors.

## Section 5.02 President-Elect

In the absence of the President, or in the event of their refusal to participate, the President-Elect shall have such powers and shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The President-Elect shall organize the annual postgraduate course and shall perform such other duties as shall from time to time be assigned by the President. The President-Elect shall also serve on the Research Scientific Committee.

## Section 5.03. Vice President

The Vice President shall have such powers and shall perform such duties as are prescribed by the President. The Vice President shall serve on the Technology Assessment Committee and the Education Committee.

## Section 5.04 Secretary

The Secretary shall serve as the Secretary of the Society and, when present, shall record proceedings at all meetings of the Society. The Secretary or their designee(s) shall, when directed to do so, give proper notice of meetings to members and directors. The Secretary shall oversee Society bylaws, the Fellow Nominating Committee, and the structure and oversight of all committees. The Secretary shall perform other duties as may from time to time be prescribed by the President.

## Section 5.05 Treasurer

The Treasurer shall oversee all financial matters for the Society with assistance from designee(s) such as organizational staff and/or management company. The Treasurer will have oversight over the financial accounts of the Society, including monies received or disbursed, and is empowered to disburse Society funds and make proper vouchers for such disbursements as required for the business of the Society by themselves or via designee(s). In general, the financial activities of the Society will be approved by the Treasurer and executed by their designee(s). The Treasurer shall render to the President and Board of Directors, when requested/required, an account of all transactions and the Society's financial condition. The Treasurer will present the annual budget to the Board of Directors for approval. The Secretary shall perform other duties as may from time to time be prescribed by the President. The Treasurer will oversee the Finance Committee. The Treasurer or their designee will oversee the Corporate Support committee.

Section 5.06 Chief Membership Officer The Chief Membership Officer shall oversee the Membership committee and the Mentorship committee.

## Section 5.07 Immediate Past-President

The Immediate Past President serves on the Board of Directors and shall have such powers and shall perform such duties as are prescribed by the President. The Immediate Past President shall oversee the Awards committee.

## Section 5.08 Committee Oversight

Each board member shall oversee committees as outlined in the Society organization chart.

## Section 5.08 Fellow Member-at-Large

Fellow Member-at-Large serves as a non-voting member of the Board of Directors and supports board initiatives.

## Section 5.09 Active Member-at-Large

Active Member-at-Large serves as a non-voting member of the Board of Directors and supports board initiatives. The Active Member-at-Large oversees the Early Career Committee.

## Section 5.10 JCAT Editor

JCAT Editor serves as a non-voting member of the Board of Directors and supports board initiatives.

## Section 5.11 Committee Responsibilities of Board Members

Each Board Member shall oversee committees as outlined in the Society organization chart.

## Section 5.12 Indemnification

The society shall purchase and maintain insurance on behalf of any agent of the Society against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status or such capacity, in accordance with the provisions of applicable state statutes.

## Article VI

## Books and Records, Audit, Fiscal Year

## Section 6.01. Books and Records

The Board of Directors of the Society shall cause to be kept:
(a) records of all proceedings of members and Board of Directors; and
(b) such other records and books of accounts as shall be necessary and appropriate to the conduct of Society business.

## Section 6.02. Documents Kept at Registered Office

The Board of Directors shall cause to be kept at the registered office of the Society originals or copies of:

- records of all proceedings of members and Board of Directors; and
- Articles of Incorporation and Bylaws of the Society and all amendments thereto.


## Section 6.03. Audit

The Board of Directors shall cause the records and books of account of the Society to be audited at such times as it may deem necessary or appropriate.

## Section 6.04. Fiscal Year

The fiscal year of the Society shall end on December 31, but may be changed at the discretion of the Board of Directors.

## Article VII <br> Waiver of Notice

Whenever any notice whatsoever is required to be given by these Bylaws or the Articles of Incorporation of the Society or any of the corporate laws of the State of Minnesota, such notice may be waived in writing, signed by the person or persons entitled to said notice, whether before, at, or after the time stated therein or before, at or after the meeting. Further, attendance by a member at a meeting is a waiver of notice of that meeting, unless the member objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at the meeting and does not participate in the consideration of the item at that meeting.

## Article VIII Action Authorization Without a Meeting

Any action that may be taken at a meeting of the members or Board of Directors may be taken without a meeting if authorized in writing and signed by all the members who are entitled to notice of the meeting for such purpose. A conference among the members or Board of Directors by telephone where the members or Board of Directors may simultaneously hear each other during the conference constitutes a meeting of the members, if the same notice is given of the conference as would be required for a meeting, and if the number of members participating in the conference is a quorum. If an issue is not resolved after such a conference call, it may be resolved by a vote of a majority of the members of the Board of Directors by electronic means, such as e-mail.

## Article IX Amendments

Proposed Amendments must be circulated to the Fellows prior to the annual meeting. These Bylaws may be amended, repealed, or new Bylaws may be adopted upon an affirmative vote of two-thirds of the Fellow Members voting at the annual Fellow Members business meeting.

Approved October 2023.

